

**Vision Group C-Education and Personnel**

**October 10, 2000 10-4p**

**Fire Station #4**

**Castro Valley, CA**

**I. Introduction**

- A. Members Present: Lori Harbour, Pat Kramm, Debbie Becker, Connie Telford, Nancy Steiner, Sean Trask.
- B. Non-Members Present: Miranda Swanson.

**II. Approval of Minutes**

- A. Summary: Changes were made to the August 30<sup>th</sup> and September 20<sup>th</sup> minutes. These will be corrected and distributed.
  - Nancy Steiner inquired about the May 31<sup>st</sup> minutes, and Miranda Swanson stated they would be out soon.

**III. Business Items**

***Review of Documents for Conference Presentation***

- A. Definitions Document:
  - Nancy suggested alphabetizing the definitions.
  - Expanding on definitions.
  - Putting the topic term in bold.
  - Type and italicize reference and be consistent in presenting EMT-I, II, or P with the way it appears in Title 22.
  - Nancy Steiner will have the student assistant modify the document.
  - Mercia Brandon will send the file.
  - Definitions will be put in order by:
    - 1) statute
    - 2) regulation
    - 3) alphabetical
  - Audiences: committees, order authority, various task forces.
- B. On Brochures:
  - Nancy will check with Carol Biancalana on EMD salary.
  - First Aid and First Responder – Lori will check on salary.
  - Revise ALS and BLS brochure so formatting is the same.
  - Revisions in wording will be made on all brochures, and all new brochures will be posted on the list serve.
  - Debbie will check salary range on EMT-II's.
  - For the salary ranges for Public Safety Personnel and EMT-I's, Sean will check with CDF, Nancy with Parks and Recreation, and Lori with Human Resources and Dispatch at AMR.

- C. Flow Chart:

- Nancy presented the flow chart and will make some revisions.
- There will be discussion over list serve.

D. Curriculums:

- Debbie presented the curriculums.
- Suggestions were made to bullet the differences between the DOT and State Curriculums.
- Add a summary cover page outlining the differences.

*Discussion of Issues to be Presented at the Conference*

A. Scope of Practice: